

ITS GO Guide 05, Mobile Outdoor Food Service Unit in Manitoba

(April 8, 2024)



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1.0 INTRODUCTION

This guide outlines the minimum requirements operators of Mobile Outdoor Food Service Unit must satisfy in order to operate in Manitoba. In particular, this guide will provide operators of mobile food trucks with the following information:

- Definition of relevant terms.
- A streamlined path to applications and permits.
- An outline of documents or approvals required by Inspection Technical Services (ITS) and associated fees.
- A list of documents referenced in the guide.
- Checklists for a quick reference to the operating requirements.
- Other supporting documentation.

2.0 DEFINITION OF TERMS

Equipment Includes stoves, ovens, ranges, hoods, slicers, mixers, meat blocks, tables, counters, refrigerators, sinks, dishwashing machines, steam tables and similar items, excluding utensils used in a food service establishment.

Mobile: A vehicle or trailer that is readily movable and does not remain at the same location for more than 14 days at any one time, unless otherwise approved by Authority Having Jurisdiction (AHJ).

Mobile Outdoor Food Service Unit (MOFSU): a unit used outdoors for preparation and dispensing of food or beverages and that contains appliances or equipment operated by propane in the vapor, state. The unit can be equipped with wheels and its own motive power.

Operator: Any person who owns the mobile food unit or is in charge of the unit.

3.0 SAFETY INSPECTIONS

Inspection and Technical Services, cities and rural municipalities, and MB Health conduct inspections of MOFSU to ensure the safe operation of these units.

a) Technical Safety

ITS is mandated to ensure that the gas and electrical equipment installed, altered or replaced in mobile food trucks are in compliance with The Gas and Oil Burner Regulation and/or The Electricians Licensing Regulation, and the codes adopted by these Regulations.

For more information, please contact Inspection and Technical Services.

b) Food Safety

MB Health plays an important role in ensuring the safety of all food that is sold and distributed through mobile food units. MB Health inspects mobile food units on a routine and a complaint basis to ensure compliance with The Food and Food Handling Establishments Regulation.

For more information, please contact Manitoba Health.

c) Fire Safety

Cities and rural municipalities conduct annual fire safety inspections of mobile food trucks to provide an increased level of safety to the public by ensuring compliance with their respective by-laws such as The Winnipeg Fire Prevention By-Law.

For more information, please contact Fire Safety Department.

4.0 APPLICATION PROCESS

a) Initial Applications

Operators of MOFSU must obtain the following approvals prior to operating their units:

- i. Field approval for electrical installations – from Inspection and Technical Services or an Inspection Body
- ii. Installation inspection of gas equipment – from Inspection and Technical Services
- iii. Valid Health permit – from MB Health

Operators must also obtain the following additional approvals if they are operating their units within Winnipeg:

- i. Food Handler Training Certificate (from MB Health)
- ii. Fire Safety Inspection – from their respective cities or rural municipalities.
For e.g. for City of Winnipeg (CoW): WFPS - Fire Prevention Branch
- iii. Parking permit – From respective cities or rural municipalities.
For e.g. for City of Winnipeg: CoW Parking Authority

b) Subsequent Permits and Applications

Operators may also need to obtain additional gas or electrical permits if the equipment in the truck is being altered, replaced or if new equipment is being added.

Note: Outside of Winnipeg, operators are encouraged to contact the local municipality or town where they are operating to determine appropriate compliance requirements

5.0 INSPECTION AND TECHNICAL SERVICES REQUIREMENTS

Inspection and Technical Services is mandated to ensure that the gas and electrical equipment installed, altered or replaced in MOFSU are in compliance with The Gas and Oil Burner Regulation and/or The Electricians Licensing Regulation, and the codes adopted by these Regulations.

Inspection and Technical Services inspects installations of fuel burning equipment and electrical equipment installed in MOFSU. These inspections are conducted under the authorities of The Gas and Oil Burner Act, The Electricians' Licence Act and corresponding Regulations.

5.1. GAS APPLIANCES USED IN MOFSU

An appliance, accessory, component, or equipment utilized in the gas system of a MOFSU must:

- Bear a certification mark from a certification body accredited by the Standards Council of Canada (SCC)
- Be approved, and installed and secured by licensed gasfitter in accordance with

- the manufacturer’s certified instructions and applicable code(s) and/or standard(s)
- Installed and secured by a licensed gas fitter

5.2. APPROVAL BY AUTHORITY HAVING JURISDICTION (AHJ)

Installation approval is required to ensure that gas-burning equipment found in MOFSU is installed, altered or replaced in accordance with the regulatory requirements and is safe for use. ITS provides approval to install gas-burning equipment by issuing a gas permit to licensed gas fitters. An inspection of final installation is conducted once completed by the gas fitter using applicable CSA B149.1, B149.2 and B149.5 code requirements.

Upon passing the installation inspection, a label (see below) will be applied to the unit indicating the inspection has passed.

Mobile Food Service Unit

Owner Name / Business Name


Vehicle Identification Number

Item / Gas Appliance	Model Number	Serial Number
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Mobile Food Service Unit Special Acceptance based on evaluation at the time of inspection and does not constitute gas appliance and/or equipment certification or field approval.

Any alteration, modification, appliance replacement or change in ownership will void Special Acceptance requiring reinspection and approval.

MFSU - 0001



Inspection and Technical Services
(204) 945-3373

THE APPROVAL OF MOBILE FOOD TRUCKS IS A ONE-TIME PROCESS AND THE FOOD TRUCK IS CONSIDERED “APPROVED” FOR USE UNLESS THERE IS A CHANGE OF OWNERSHIP, FUEL SOURCE, ALTERATION OR CHANGE OF APPLIANCE (S) ON THE FOOD TRUCK.

NOTE: ONLY LICENSED GAS FITTERS ARE ALLOWED TO DO ANY REGULATED WORK TO GAS BURNING EQUIPMENT.

5.3. ELECTRICAL EQUIPMENT

Inspectors with ITS or Standard Council of Canada (SCC) accredited Inspection Body, utilizes the following electrical code to conduct their inspections:

- Manitoba Electrical Code (MEC)
MSFE owners are required to have any electrical installations inspected by an approved agency.
- If you are choosing to use ITS as an Inspection Body:
 - An Application for Field Special Acceptance and Inspection of Mobile Food Trucks must be submitted to receive an appointment to have your electrical field approved.
 - All electrical work must be performed by licensed electrician.

6.0 DOCUMENT SUBMISSION WITH APPLICATION

The following will outline the information to be provided at the time of permit application to facilitate the installation inspection for Special Acceptance of Mobile Food Service Equipment (MOFSU).

- Equipment Identification Number such as a license plate number, Vehicle Identification Number (V.I.N.) or a unique model or serial number assigned to the equipment.
- A list of all gas fired appliances installed. (Note: The appliances must bear the certification mark from a recognized certification body,
- A list of the propane components used from the propane cylinders to the appliances.
- Provide details of the Manufacturer and Model Number of components such as regulator, gas hose assemblies, automatic valves and manual valves.
- A floor plan or overall assembly drawing showing the general layout of the equipment and the location of the appliances, and propane cylinders/tank.
- If used, details of the exhaust fan and interlocking airflow-proving switch and automatic gas shut-off valve and a simple diagram showing the wiring connections.
- Details of the size and location of combustion air supply and make-up air supply for the vehicle
- Completed Gas Piping Pressure Test Report
- For any MOFSU with electrical features rated at greater than 30 volts, please ensure that the required approval under the Electrical Code has been obtained.

Electrical Field Approval Label by ITS



Inspection and Technical Services
508 - 401 York Avenue
Winnipeg MB R3C0P8
T: 204 945-3373
Web: <https://www.gov.mb.ca/labour/its/>
Email: TechnicalServices@gov.mb.ca

For acceptable Electrical Field Approval Labels by SCC accredited Inspection Bodies, please use the following link:

https://www.gov.mb.ca/mr/its/pubs/its_21_037_recognized_certification_inspection_bodies_for_electrical_equipment.pdf

7.0 FEE AND PAYMENT INFORMATION

7.1. Gas

The permit fee for the installation of gas burning equipment is \$60 plus a charge based on the capacity of the gas burning equipment (see fee schedule below). Gas permit fees are payable at the time of application. Re-inspection fees may apply.

Table 1 - Fee Schedule for Gas Burning Equipment

Fee Schedule for Gas Burning Equipment	
0 – 80,000 BTU	\$15.00
80,001 – 400,000 BTU	\$50.00
400,001 – 3,000,000 BTU	\$140.00

7.2. Electrical

The Field Approval fee for the inspection of electrical equipment is \$215.00. This fee is payable at the time of application. Re-inspection fees may apply. For information regarding Special Acceptance for electrical components, please refer to The Electricians' Licensing Regulation.

Payment methods are as follows:

- Cash/Debit (In person only)
- Cheque/money order made payable to the Minister of Finance (In person or by mail)
- Credit Card (In person or by mail by completing a credit card authorization form)

8.0 CONTACTS TO REPORT INCIDENTS

Emergency Incidents Call 9-1-1 immediately.

Non-Emergency Incidents Contact:

1. **ITS**
508-401 York Ave., Winnipeg, MB, R3C 0P8
Telephone: (204) 945-3373
Fax: (204) 948-2089
Toll Free: 1-800-282-8069
Email: TechnicalServices@gov.mb.ca
2. **Manitoba Health**
Health Protection Unit
Telephone: (204) 945-4204
3. **City of Winnipeg** (for units operating within Winnipeg)
Fire Prevention Branch 2nd Floor - 185 King St., Winnipeg, MB, R3B 1J1
Telephone: 3-1-1 Telephone: (204) 986-8200
Email: FPS-fp-Inspections@winnipeg.ca

Inspection and Technical Services
508 - 401 York Avenue
Winnipeg MB R3C0P8
T: 204 945-3373
Web: <https://www.gov.mb.ca/labour/its/>
Email: TechnicalServices@gov.mb.ca

4. **Local municipality or town** (for units operating outside of the City of Winnipeg and Brandon)

9.0 REFERENCE DOCUMENTS

- The Gas and Oil Burner Act
- The Electricians' Licence Act
- Application for Special Acceptance and Inspection of MOFSU
- Gas Piping Pressure Test Report Form