

## LARGE CAPITAL GRANTS PROGRAM

**Application Deadline: April 24, 2023**

**How to Apply:** Submit a completed application form and supporting documents to [ACSC@gov.mb.ca](mailto:ACSC@gov.mb.ca)

### Arts, Culture and Sport in Community Fund

The Manitoba government's Arts, Culture and Sport in Community (ACSC) fund provides grants to support the arts, culture (heritage, public libraries, and ethnocultural organizations) and amateur sport sectors, enhancing Manitobans' opportunities to access quality programming and facilities in their own community.

### Purpose

The Arts, Culture and Sport in Community Large Capital Program will support the development and renewal of spaces and facilities needed for arts, culture and amateur sport programming and activity.

### Objectives

- Improve the quality, accessibility and availability of facilities for Manitobans to engage with the arts, culture and amateur sports in their community
- Work with arts, culture and amateur sport organizations to assist them with meeting the requirements of the *Accessibility for Manitobans Act*
- Ensure equitable opportunities to access arts, culture and sport facilities across all regions of the province, including urban, rural and northern
- Support communities to maintain heritage resources as part of sustainable development efforts

### Desired Outcomes

- Manitobans have increased access to high quality and modern facilities in their communities to engage in arts, culture and sport activities, and achieve full artistic and athletic potential
- Manitobans have increased access to facilities and spaces that provide opportunities to learn about, preserve, share and celebrate their unique heritage, culture, and communities

### Eligible Applicants

All eligible organizations **must:**

- have been incorporated as a non-profit within Canada or Manitoba for a minimum of one-year; have had registered charitable status under Canada Revenue Agency for a minimum of one-year; or must be established as a Public Library under the Public Libraries Act; and
- have established operations in Manitoba

Eligible organizations include:

- non-profit organizations and associations with a mandate to serve the arts, heritage or amateur sport
- non-profit ethnocultural and Indigenous community organizations engaged in the protection, promotion, education or appreciation of shared language, tradition, heritage, and/or culture
- public libraries
- municipalities, First Nations, Métis locals, Northern Affairs Community Councils
- recreation associations and commissions
- support may also be provided to non-profit organizations who are implementing projects or programs that advance arts, culture, sport or heritage goals and initiatives.

### **Ineligible Applicants**

- For-profit entities
- Individuals
- Unincorporated organizations
- Public institutions (e.g. universities, colleges, school boards, hospitals)
- Federal and Provincial entities including Crown Corporations and Crown Agencies
- Organizations whose primary purpose is to deliver grants, awards or other funding

### **Eligible Facilities**

Eligible Large Capital projects must be in facilities that:

- are located within Manitoba;
- are used primarily for arts, culture and sports programming and activity;
- are open to the general public;
- are owned by an eligible applicant; or,
- are leased by an eligible applicant for a period extending more than five years past project completion\*

\*Applicants that do not own their facilities are required to provide proof of lease agreement (or confirmation from the municipal or provincial authority) and written permission from the owner for the work that is taking place.

Eligible facilities include but are not limited to:

- culture: public libraries, museums, archives, heritage sites and buildings;
- arts spaces for presentation, performance, creation, rehearsal, and training, including galleries, front and backstage(s), green rooms, workshops/group studios;
- indoor and outdoor amateur sport spaces: gymnasiums, curling/skating rinks, swimming pools, ball diamonds and sports fields, racquet courts, sport fitness training facilities, skate parks, equestrian facilities, and golf courses, including those facilities found in community centres and clubs and recreation centres

### **Ineligible Facilities**

Including, but not limited to:

- facilities whose primary function is as a place of assembly for religious purposes/worship (e.g. church, mosque, synagogue, temple, chapel, shrine etc.) Community spaces within a religious facility may be considered if used primarily for purposes that advance the objectives of the ACSC large capital program.
- private residential or group housing projects
- projects related to gaming activity or facilities regulated under *The Liquor and Gaming Control Act*

- development or renovations to the physical envelope of buildings (exterior walls, roof, etc.) that are occupied but not owned by the applicant
- Playgrounds, spray parks, splash pads, wading pools, trails

### **Eligible Project Costs**

All costs, incurred on or after April 1, 2023, directly related to the completion of an eligible project (including the hiring of a project manager), excluding those identified under ineligible costs. Expenses incurred before notification of a successful application are undertaken at the applicant's risk.

NOTE: The applicant must demonstrate that it has (or how it will acquire) the resources to complete the project. Applicant budgets may include the following funding types:

- self-generated revenues/funds on hand, federal or local government contributions, grants, donations, fundraising and sponsorships
- in-kind contributions: volunteer labour, donated materials, loaned equipment
  - In-kind contributions are eligible project costs/revenues and can be used toward the applicant's contribution, but are not eligible for provincial ACSC funding

### **Ineligible Project Costs**

Including but not limited to:

- ongoing operating expenses or regularly scheduled maintenance work
- costs incurred for cancelled projects
- land acquisition and related costs
- leasing land, buildings and other facilities, leasing equipment other than equipment directly related to the construction of the project, real estate fees and related costs
- administration costs or fees, salaries, benefits
- financing charges, loan costs, debt reduction, legal fees and loan interest payments
- food and travel expenses beyond Manitoba government guidelines; out-of-province travel expenditures unless required expertise is unavailable in Manitoba
- catering or other expenses associated with ribbon cuttings or other events
- costs for purchasing equipment that does not remain with the site and/or is not essential to the operation of the asset/project

### **Assessment Criteria**

- Project feasibility
- Impact on organization, sector and community
- Impact on access, inclusion and diversity
- Organization's demonstrated financial ability to complete the project and manage long-term operations
- Project's ability to enhance programming, increase participation, and improve the organization's ability to meet best practices within the sector
- Project's alignment with municipality's cultural/community development plan goals; department goals and provincial policies (balanced scorecards, culture policy, green building, Indigenous consultation, accessibility standards, and safety)

Applications will be reviewed and assessed by department officials in consultation with other experts as needed. Available funds will be awarded based on the criteria above. Incomplete applications cannot be assessed.

### **Provincial Contribution**

ACSC Large Capital projects will contribute up to 50% of eligible costs to a maximum of \$5 million per project. Total provincial funding from all sources cannot exceed 50% of eligible project costs.

Smaller capital requests (\$300,000 or less) or small capital projects where total project costs are less than \$600,000 should seek funding through [ACSC Small Capital Program](#) or [Building Sustainable Communities](#).

### **Payment Terms and Conditions**

- Following project approval, a project contribution agreement will be signed between the applicant and the Manitoba government.
- Project contribution agreements will outline the terms, the acceptable use of funds, project milestones and end date, payment process, deliverables and reporting requirements.
- Eighty per cent of the approved funding will be provided upon signing the project contribution agreement.
- The remaining balance of up to twenty per cent will be available following project completion and meeting all reporting requirements as described in the contribution agreement.
- Applicants with any outstanding reporting requirements may be considered ineligible for future intakes until fulfilling the obligations within the contribution agreement.
- Final reporting is required within 60 days of project completion as described in the project contribution agreement, unless an extension has been approved in writing by ACSC staff.
- All payments are subject to the Legislative Assembly of the Province of Manitoba duly appropriating the funds payable by the Manitoba government in each year they are to be paid.
- Project funds may only be used for the purposes identified in the agreement. All surplus, ineligible, or unexpended grant funds are subject to recoupment by the Manitoba government.
- All projects are subject to audit by the Manitoba government.

### **I have a question not covered here. Can someone assist me?**

If further assistance is required, please email [ACSC@gov.mb.ca](mailto:ACSC@gov.mb.ca) or phone Manitoba Government Inquiry, 1-866-MANITOBA